

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
May 17, 2022 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

| | |
|---------|---|
| Present | Dr. Sandra Alberti (arrived 5:47 p.m.) |
| Present | Mrs. Melissa Arcaro Burns |
| Absent | Mrs. Jill Fallows Macaluso |
| Present | Mrs. Cheryl Makopoulos |
| Present | Mrs. Claudine Morano |
| Present | Ms. Lauren Romano |
| Present | Mr. Mark Villanueva |
| Present | Dr. Mark Snyder, Vice President (departed 6:28 p.m.) |
| Present | Mr. Maurice Weeks, President (arrived 6:18 p.m.) |
| Present | Mr. Andrew Li, Esq., Solicitor |
| Present | Mr. Michael Volpe, Superintendent |
| Present | Mr. James M. Heiser, Business Administrator/Board Secretary |
| Absent | Dr. Karen Benton, Director of Curriculum, Instruction and Innovation |
| Present | Dr. David Tate, Director of Special Education |
| Present | Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity |
| Present | Mr. Jeffrey Arey, Director of Educational Technology and Innovation |

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: Unanimous

VI. Return to Public

Moved by: Mr. Weeks Second: Mrs. Morano Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-285:

April 26, 2022 Executive Session

April 26, 2022 Regular Meeting

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: 6 – 0, Abstain – 1
Abstention: Dr. Alberti

B. Communications

- Ms. Romano shared with the Board that the Burlington County School Board's Association is having their meeting on May 26th in-person.

C. President's Remarks

D. Educational Highlights –Superintendent's Monthly Report

- General Updates
- Grants Overview

E. Student Board Representatives

- Claire Hurren, Senior Class Liaison, updated the Board and community on the recent senior class trip and graduation plans.
- Peyton Emmel, Junior Class Liaison, updated the Board and community on the prom.
- Jack Brittain, Sophomore Class Liaison, updated the Board and community on upcoming state testing at the high school and Quaker Games plans.
- Advait Wattal, Freshman Class Liaison, updated the Board and community on upcoming events at the high school to close the school year.

F. Board Committee Reports – Questions and Comments

- Finance & Operations** – Mr. Villanueva reported on the most recent Finance and Operations committee meeting. Topics included the custodial bid, transportation bid specifications and route modifications, an outdoor project at WAMS to add additional outdoor seating, a review of the Financial Advisor contract, capital improvement grant opportunities, and a June update for new housing in Moorestown.
- Policy** – Mrs. Arcaro Burns reported on the most recent Policy committee meeting. Topics included the high school handbook, dress code language, handbook violation consequences, board member appointment policies, use of school facilities policy, and the student intervention and referral services policy.

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Alberti Second: Mrs. Arcaro Burns Vote: Unanimous

2. Public Comment on Agenda Items

- a. Lorenzo Eagles of 88 West Brook Drive expressed his concerns related to ongoing negotiations.
- b. Michael Sullivan, Teacher, expressed his concerns related to ongoing negotiations.
- c. Beth Glennon, Teacher, expressed her concerns related to ongoing negotiations.
- d. George Trauger, Teacher, expressed his concerns related to ongoing negotiations.
- e. Kimberly Martin, Teacher, expressed her concerns related to ongoing negotiations.
- f. Heather Foster, Teacher, expressed her concerns related to ongoing negotiations.
- g. Allison Longmuir, Teacher, expressed her concerns related to ongoing negotiations.
- h. Kristen Elliot, Teacher, expressed her concerns related to ongoing negotiations.
- i. Diane Brady, Teacher, expressed her concerns related to ongoing negotiations.
- j. Matt Emerson, Teacher, expressed his concerns related to ongoing negotiations.
- k. Carol Wiggins of 49 Cove Road, Teacher, expressed her concerns related to ongoing negotiations.
- l. Lori Beckendorf, Teacher, expressed her concerns related to ongoing negotiations.
- m. Monica Bell, School Counselor, expressed her concerns related to ongoing negotiations.
- n. Perri Geller-Clark, Teacher, read a prepared statement from John Bishop regarding his concerns related to ongoing negotiations.
- o. Ethan Bettan, Teacher, expressed his concerns related to ongoing negotiations.
- p. Angie Silveri of 414 Parker Avenue, expressed her support for the staff and faculty.
- q. Jenny Simek of 317 Bridgeboro Road, expressed her support for the staff and faculty.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Villanueva Second: Ms. Romano Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – March, 2022 – Exhibit #22-286
2. **Treasurer's Report** – March, 2022 – Exhibit #22-287
3. **Cafeteria Report** – April, 2022 – Exhibit #22-288

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of March, 2022 attached as Exhibit #22-289.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,530,308.50 attached as Exhibit #22-290.

Approval of Items 1 – 5:

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: Unanimous

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 2417 Student Intervention and Referral Services

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-291.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- Policy 3233 Political Activities – Teaching Staff
- Policy 4233 Political Activities – Support Staff
- Policy 9181 Volunteer Athletic Coaches

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and listed above as Exhibit #22-292.

Approval of Items 1 – 2:

Moved by: Mrs. Arcaro Burns Second: Ms. Romano Vote: Unanimous

B. Educational Program

1. Burlington County Alternative School Placement for 2021-2022

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-293 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2021-2022

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-294 for the 2021-2022 school year.

3. Homeless Placements 2021-2022

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #22-295 for the 2021-2022 school year at the location indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 – 3:

Moved by: Dr. Alberti

Second: Mrs. Morano

Vote: Unanimous

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-296.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-297.

3. Donations

MOTION:

I recommend the Board accept the following donation:

- \$3,412.50 from the Moorestown Home & School Association to be used for the Care Solace pilot
- \$500 from Teall Properties Group to be used by the MHS Track & Field Program

4. Tax Schedule

MOTION:

It is recommended that the Tax Schedule for the 2022-23 fiscal year, attached as Exhibit #22-298 be approved and forwarded to the Moorestown Township governing body for concurrent adoption.

5. Annual 2021-2022 Nursing Plan

MOTION:

I recommend that the Board approve the 2021-2022 Nursing Services Plan attached as Exhibit #22-299.

6. Authorization for Lease Purchase

MOTION:

A resolution is requested authorizing the award of bid for lease purchase financing for the 2022-2023 school year, as per attached Exhibit #22-300.

7. Bid Award – Janitorial Services

MOTION:

WHEREAS, the Moorestown Township School District Board of Education (“the Board”) advertised for bids for Janitorial Services for Moorestown High School, William Allen Middle School, Upper Elementary School, South Valley Elementary School, Mary Roberts Elementary School, George Baker Elementary School and the Administration Building (“Janitorial Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened five (6) bids on April 14, 2022, in connection with the Janitorial Services; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

| <u>Successful Bidder</u> | <u>Services to be Provided</u> | <u>Bid Amount</u> |
|---|--|--|
| Dave’s Cleaning Service dba Mac’s Janitorial (BASE BID) | Custodial Services Year 1- 7/1/22-6/30/23 Year 2- 7/1/23-6/30/24 | Year 1: \$1,586,300.00 <u>Year 2: \$1,713,204.00</u> Total: \$3,299,504.00 |

BE IT RESOLVED by the Board as follows:

Section 1. That the bid of Dave's Cleaning Service dba Mac's Janitorial for the Janitorial Services is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That the Board hereby authorizes the School Business Administrator/Board Secretary to execute a contract with Dave's Cleaning Services dba Mac's Janitorial for the period beginning July 1, 2022 and continuing through June 30, 2023.

This resolution will take effect immediately on this May 17, 2022.

8. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Willingboro Township Board of Education for one (1) student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Willingboro Township Board of Education for 5/2/22 to 6/24/22 in the amount of \$164.11 per diem for 19 days, totaling \$3,118.14.

9. Phoenix Advisors

MOTION:

A resolution is requested appointing Phoenix Advisors as Continuing Disclosure agent and Independent Registered Municipal Advisor for the 2022-23 school year as per the attached Exhibit #22-301.

10. Resolution for Participation in Cooperative Pricing System

MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Public Schools to enter into a Collaborative Educational Services agreement with Educational Services Commission of New Jersey, attached as Exhibit #22-302.

11. Tuition Rates

MOTION:

It is recommended that the board approve the following tuition rates for the 2022-23 school year:

| 2022-2023 TUITION RATES | |
|--|------------------------------------|
| | STATE/BUDGET FORMULA 2022-23 |
| Kindergarten | \$15,786 |
| Elementary (1-3) | \$17,253 |
| Upper Elementary (4-6) | \$17,253 |
| Middle (7-8) | \$18,568 |
| High School (9-12) | \$17,932 |
| Preschool Program | \$3,600 |
| Extended Day Kindergarten Program | \$4,100 |

12. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as per the attached Exhibit #22-303.

13. Bayada Contracted Substitute School Nursing Services 2022-2023

Bayada Home Health Care, Inc., services are required on an intermittent basis for contracted substitute nursing when school personnel are not available.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2022-2023 school year for contracted school nursing as noted on Exhibit #22-304.

14. Overnight Student Trip

The Finance and Operations Committee has reviewed and recommends approval of the following trip:

MOTION:

I recommend that the Board approve the overnight trips listed below.

| | | |
|-------------------|----------------------------------|------------------|
| Spanish Club Trip | Madrid, Granada & Seville, Spain | 4/5/23 – 4/14/23 |
|-------------------|----------------------------------|------------------|

Approval of Items 1 – 6 and 8 – 14:

| | | |
|------------------------------|----------------------------|------------------------|
| Moved by: <u>Mrs. Morano</u> | Second: <u>Dr. Alberti</u> | Vote: <u>Unanimous</u> |
|------------------------------|----------------------------|------------------------|

Approval of Item 7:

| | | |
|-------------------------------|----------------------------|---------------------------------|
| Moved by: <u>Mrs. Morano</u> | Second: <u>Dr. Alberti</u> | Vote: <u>6 – 0, Abstain – 1</u> |
| Abstention: Mrs. Arcaro Burns | | |

D. Employee Relations

- 1. Appointments** - Exhibit #22-305, as amended in executive session
- 2. Retirement** - Exhibit #22-306
- 3. Resignation** - Exhibit #22-307
- 4. Change in Position, Hours, Start Date and Location** - Exhibit #22-308
- 5. 2022-2023 Reappointment Salary Adjustment** - Exhibit #22-309
- 6. Leaves of Absence** - Exhibit #22-310

7. **Substitutes** - Exhibit #22-311
8. **Athletics/CoCurricular/Clubs** - Exhibit #22-312
9. **PD Presenters** - Exhibit #22-313
10. **Summer Testing Proctors** - Exhibit #22-314
11. **Transportation Dispatcher Job Description** - Exhibit #22-315
12. **Anti-Bullying Coordinator Job Description** - Exhibit #22-316

Approval of Items 1 – 12:

Moved by: Ms. Romano Second: Dr. Alberti Roll Call Vote: 7 – 0

X. Suspensions

A. Suspensions – Exhibit #22-317

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - WAMS - #1
 - HS - #8
- Unsubstantiated
 - HS - #7
 - WAMS - #2

Moved by: Mrs. Morano Second: Ms. Romano Vote: 6 – 0, Abstain – 1
Abstention: Dr. Alberti

XI. Informational Only

A. Enrollment Information – May 2, 2022

| School | 2020-2021 | 2021-2022 |
|-------------------------|------------------|------------------|
| High School | 1281 | 1284 |
| Middle School | 625 | 611 |
| Upper Elementary School | 852 | 869 |
| Elementary School | <u>1052</u> | <u>1099</u> |
| Total | 3810 | 3863 |

B. Old Business

- a. Mr. Villanueva commented that the Negotiations Committee has spent hundreds of hours to get a deal done and the Board does respect the faculty.

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Alberti Second: Mrs. Morano Vote: Unanimous

2. Public Comment

- a. Lisa Trapani, MEA President, commented on negotiations and expressed her opinions on negotiations and a fair settlement.
- b. Lorenzo Eagles, Teacher, commented on negotiations related to a recent mediation meeting.
- c. Lisa O'Donnell of 145 Avon Terrace expressed her concerns related to ongoing negotiations with the faculty and staff.
- d. Sandy Brooks of 11 Valley View Terrace expressed her concerns related to ongoing negotiations with the faculty and staff.
- e. Diane Mason, Paraprofessional, expressed her concerns related to ongoing negotiations.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Alberti Second: Ms. Romano Vote: Unanimous

XII. Adjournment – 8:30 p.m.

Moved by: Mrs. Morano Second: Ms. Romano Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary